

SPECIAL MEETING OF THE BOARD OF MANAGERS OF THE  
MIDDLE –SNAKE-TAMARAC RIVERS WATERSHED DISTRICT  
HELD AT 453 NORTH MCKINLEY STREET, WARREN, MN  
8:00 A.M. OCTOBER 2, 2002

The meeting was called to order by Vice President Jim Johnson. Managers Richard Kuzel, Doug Sorenson, Jim Johnson and Jerome Potucek were present. Ron Adrian was also present.

Motion by Mr. Jerome Potucek, seconded by Mr. Richard Kuzel, that the official publications of the Middle-Snake-Tamarac Rivers Watershed District be the Warren Sheaf and the Stephen Messenger for Marshall County, the Crookston Daily Times for Polk County, the Thief River Falls Times for Pennington County, the Roseau Times for Roseau County and the Kittttson County Enterprise for Kittson County. Motion carried.

Motion by Mr. Jerome Potucek, seconded by Mr. Richard Kuzel that the following resolution be adopted :

**RESOLUTION SETTING HEARING DATE ON  
THE PROPOSED MIDDLE-SNAKE-TAMARAC RIVERS WATERSHED  
DISTRICT BUDGET**

That the hearing on the Administrative Funds proposed budget be set for 3:30 p.m., October 21, 2002, at the District office, and that notice of hearing be given as required by Minnesota Statutes;

**RESOLUTION ADOPTING PROPOSED BUDGET**

1) the proposed 2003 Administrative Funds Budget be set at:

Building Maintenance	7,000	Miscellaneous	1,000
Utilities	4,000	Insurance	20,000
Supplies	16000	Legal & Professional	14,000
Equipment	20,000	Managers Per Diem & Expenses	20,000
Telephone	4,000	Association Dues	2,000
Publication & Printing	3,000	Employee Mileage & Expenses	2,000
Postage	2,000	Vehicle Expenses	10,000
Employee Payroll & Fringes	310,000	Contingency	10,000
USGS Stream Gage & Cost Share	2,200	Stream Maintenance	5,000
Property Taxes	14,000		
		Total	466,200
		Less Estimated Project Expenses (1)	292,520
		Net Administrative Fund Budget	173,680

2) that the Secretary certify to the Auditors of Marshall, Polk and Pennington Counties a proposed Administrative Fund Levy of **\$129,381**.

3) that the Secretary certify to the Auditors of Marshall, Polk and Pennington Counties a proposed Project Fund Levy of **.04836** percent of the estimated Market Value of all the taxable property within the District.

Motion by Mr. Richard Kuzel, seconded by Mr. Jerome Potucek that the following permits be issued:

- 1) Permit (02-34) be issued to Richard Nelson to remove and reinstall the existing field inlet culvert into Watershed Ditch #5, in the northwest quarter of section 10 of Esther Township as outlined in the permit application dated September 24, 2002;
- 2) Permit (02-35) be issued to Ralph Pawlowski to install a 24" corrugated steel pipe culvert or equivalent through the township road, to drain waters from the northeast quarter of the northeast quarter of section 21 of Middle River Township, north into the southeast quarter of the southeast quarter of section 16 of Middle River Township, provided that either the town board signs the permit application or the landowner immediately to the north sign the permit application;
- 3) Permit (02-36) be issued to Jon Hirst to install a CRP ditch plug in the southwest quarter of the southeast quarter of section 23 of New Maine Township as outlined in the permit application dated September 27, 2002;
- 4) Permit (02-37) to Virgil Olson to repair the ditch sloughing on State Ditch #5 through the northwest quarter of section 16 and the west half of the northwest quarter of section 16 and the west half of the northeast quarter of section 16, all in Sandsville Township, provided that the dike is replaced at an alignment and elevation to be determined by the Engineer of the District;
- 5) Permit (02-38) to Neil and Eric Johnson to relocate and realign the dike along the south side of State Ditch #5 across the north half of section 15 of Sandsville Township, as outlined in the permit application dated September 25, 2002, with the elevation to be determined by the Engineer of the District; and
- 6) Permit (02-39) to Paul Labine to install a culvert into lateral 2 of Judicial Ditch #29 in the vicinity of the southeast quarter of the southeast quarter of section 25 of Parker Township, provided that a

flap gate is installed on the south end to prevent waters from leaving  
Judicial Ditch #29.

Motion carried, with Jim Johnson abstaining.

The meeting was adjourned at 8:50 a.m.

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Richard Kuzel, Secretary