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partially filled with sediment and that drainage through the County Road, has become a problem. He picked up a permit application.

A discussion was held in the problems in maintaining the Swift Coulee.

Loren Zutz left the meeting at approximately 7:50 p.m.

Motion by Jerome Potucek, seconded by Mr. Jim Johnson that the minutes of the September 15, 2003 meeting be accepted as presented. Motion carried.

The meeting was closed at approximately 7:55 p.m., for purposes of discussing the litigation for the Angus Oslo #4 project.

The meeting was reopened at approximately 8:10 p.m.

Motion by Mr. Jim Johnson, seconded by Mr. Jerome Potucek, that the Chairman be authorized to sign the Settlement Agreement and Release with Dennis Drewes which provides for a payment to Dennis Drewes in the amount of \$173,007.

Motion by Mr. Jim Johnson, seconded by Mr. Jerome Potucek that the District request 85% of the additional expenses for the Angus Oslo #4 project from the Red River Watershed Management Board. Motion carried.

Motion by Mr. Jim Johnson, seconded by Mr. Doug Sorenson that the treasurer's report be accepted as presented and that checks numbered 11880 through 11926 inclusive, including the service charge, for a total of \$563,036.64 be paid from the administrative funds; that checks numbered 2974 through 2983 inclusive, including the service charge, for a total of \$77.54 be paid from the petty cash funds; and that checks numbered 2003 through 2006 inclusive for a total of \$14,564.80 be paid from the ditch funds. Motion carried.

Correspondence was reviewed from the Minnesota Association of Watershed District concerning the Conservation Reserve Enhancement Program; from the Minnesota Association of Watershed Districts concerning the annual meeting; from the Minnesota Association of Soil and Water Conservation Districts concerning their annual meeting; and from Tom Ritoch concerning drainage in the vicinity of section 17 of Sandsville Township.

Motion by Mr. Jim Johnson, seconded by Mr. Doug Sorenson, that Jerome Potucek and Arlyn Stroble be designated as the District's delegates to the 2003 Minnesota Association of Watershed Districts annual conference, and that Jim Johnson be designated as an alternate. Motion carried.

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Motion by Mr. Jim Johnson, seconded by Mr. Carl Green that the District move Agency for the Blue Cross and Blue Shield Insurance from the Bakke Insurance Agency in Thief River Falls to the Bremer Bank of Warren. Motion carried.

A discussion was held concerning the trimming of trees around the District office.

Motion by Mr. Doug Sorenson, seconded by Mr. Arlyn Stroble that Mr. Ronald Adrian be designated as the District's authorized representative in matters relating to the 2001 Disaster Declaration. Motion carried.

A discussion was held concerning the 2002 Disaster Declaration. Mr. Adrian reported that there has been and is a difficulty in communicating with FEMA concerning the request for reconsideration that has been filed, and that it appears that the extension of time may be required.

It was reported that a vehicle had been abandoned along State Ditch #5 apparently on property owned by the District. The vehicle had been reported to the Sheriff's Department and was apparently abandoned. Stuart's Towing of East Grand Forks was contacted to tow the vehicle off the property and the vehicle has been removed.

It was reported that Mark Hatton, with Conrad Dahl and Associates has contacted the Natural Resources Conservation Service concerning the program audit for the PL-566 project. According to the Natural Resource Conservation Service, that a program audit for the PL-566 project is required every other year, and Conrad Dahl and Associates will do the program audit for 2003, after January 31, 2004.

It was reported that all the individuals who apparently received notice to lower the portion of the Ag Levee have been in contact with the District, and the District has made arrangements or has already set the stakes for the required elevation.

Motion by Mr. Jim Johnson, seconded by Mr. Doug Sorenson that the District enter into a 15 year lease agreement with Blake Owens concerning the properties enrolled in the CRP program, in section 3 and 10 of Brandt Township, and that the District enter into a 15 year lease agreement with Rodney Larson for the properties in the CRP program in the southeast quarter of the southwest quarter of section 22 of Brandt Township. Motion carried.

A discussion was held concerning the hunting on lands owned by the District. It was agreed that when the land was leased out for farming operations that whoever is leasing the land controls access for hunting. It was also discussed

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that the posting of the properties utilized for Phase 2 of the Snake River PL-566 project should be done similar to last year.

A discussion was held concerning the publication of a notice concerning access on properties occupied by the ditches. Mr. Adrian was directed to have the notice published twice in the newspapers generally used for notifications under the Watershed Act.

A discussion was held concerning the Comparable Worth Report prepared for the Department of Employee Relations. Mr. Adrian indicated that he would be revising the classifications used, and taking into the account the comments made by the Department of Employee Relations.

A discussion was held concerning the boundary change. The Chairman signed the letter clarifying the parcel location to the Board of Soil and Water Resources.

A discussion was held concerning the construction of farmstead ring dikes. It was reported that apparently the District is going to receive another Grant Agreement in the amount of \$57,730 for cost share with the State for the construction of Farmstead Ring Dikes. Mr. Adrian reported that with the funds currently available in the existing agreement, that it appears 1 more ring dike can be built yet this fall. The finishing next spring will utilize the funds remaining under the existing agreements.

A discussion was held concerning the Helgeland Site. Mr. Adrian was directed to have the Final Engineer's Report completed as soon as possible, including the wetland inventory.

A discussion was held concerning persons requesting copies of information from the District.

Motion by Mr. Jim Johnson, seconded by Mr. Doug Sorenson that the District policy concerning the providing of copies be as follows: with the exception of providing single copies of approved board minutes, that all requests for copies of documents be presented in writing and that the copies be provided within 5 business days, if possible, and that the person requesting the copies be charged an amount of 10¢ per copy, plus the time involved in the searching, coping, and the re-filing of the documents provided, with the hourly rate to be the same as the normal charge out rates used by the District for projects. Motion carried.

Motion by Mr. Jim Johnson, seconded by Mr. Carl Green that the following permits be issued:

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1. Permit (03-50) to James Kowalski to install a 24" culvert in the west Trunk Highway #220 road ditch to drain waters into Judicial Ditch #10, provided that a flap gate is placed on the north end of the culvert to prevent waters from leaving Judicial Ditch #2;
2. Permit (03-51) to Morris Knutson and Harlan Knutson to repair and/or relocate the dike along the Red River on the properties owned by them in the northwest quarter of section 32 of Big Woods Township;
3. Permit (03-52) to David Myhrer to clean approximately 100' of coulee downstream between the section line 9/10 in section 32 of Newfolden Township, provided that the permit application is signed by the owners of the property on which the coulee exists;
4. Permit (03-53) to Rolland Miller to install a culvert through the crossing into the farmstead in the southeast quarter of the northeast quarter of section 20 of Warrenton Township, provided that an 18" corrugated steel pipe or equivalent is set at the line and grade of the existing road ditch;
5. Permit (03-54) to Sinnott Township to install a 24" centerline culvert across the township road in the vicinity of the southeast corner of section 10 of Sinnott Township;
6. Permit (03-55) to Steve Goodwin to install culverts with traps on the east end to prevent waters from leaving the Trunk Highway #75 west road ditch, with the elevation of the fill to be set by the Engineer for the District;
7. Permit (03-56) to Steve Goodwin to clean out and reslope the existing waterway through the north half of the northeast quarter of section 16, west of Trunk Highway #75, provided that the elevation of the spoil is set at an elevation determined by the Engineer for the District;
8. Permit (03-57) to Augsburg Township to relocate the existing 24" corrugated steel pipe draining waters from the southwest quarter of the southwest quarter of section 22 into the southeast quarter of the southeast quarter of section 21, both in Augsburg Township, approximately 300 feet south to the north County State Aid Highway #24 road ditch, provided that the culvert is set at the line and grade of the existing County road ditch;
9. Permit (03-58) to Augsburg Township to remove and relocate the existing 24" culvert, approximately 800' west of the intersection of the section corner 9/10 16/15 and to install it in the vicinity of the west township road ditch in the vicinity of the section corner 9-10-16-15 of Augsburg Township;

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10. Permit (03-59) to James Nicholls to replace the existing 15" culvert in the County State Aid Highway 19 road ditch in the vicinity of the north/south quarterline of section 28, with an 18" corrugated steel pipe culvert;
11. Permit (03-60) to Richard Bergeron to move the existing dry crossing in the vicinity of the northwest quarter of the northwest quarter of section 24 of McCrea Township, south approximately 600' to the vicinity of the quarter/quarter line of the northwest quarter of section 24;
12. Permit (03-61) to Elden Elseth/Eleanor Kuznia to install a culvert in the west township road ditch to provide a field crossing into the northeast quarter of the southeast quarter of section 8 of Foldahl Township, provided that the culvert is placed on the line and grade of the existing road ditch;
13. Permit (03-62) to Randi Hodny to move the dry crossing in the east township road ditch in the northwest quarter of the southwest quarter of section 10, north to the quarterline of section 10 to allow all the waters originating from the southwest quarter to drain south.
14. Permit (03-63) to Steve Goodwin to construct a north-south field ditch in the west half of the northwest quarter of section 20 of Angus Township to drain waters to the north side of said section 20.

Motion carried.

Motion by Mr. Doug Sorenson, seconded by Mr. Arlyn Stroble that the Amendment #2 to the Project Agreement for the Snake River PL-566 project be signed by the President of the District. Motion carried.

A discussion was held concerning the progress of the PL-566 project. It was reported that the contractor has halted work for construction season on Phase 3a, that in terms of the value of the contract that Phase 2 is approximately 70% completed, and that the final pay estimate and release has been prepared and forwarded to the contractor for County State Aid Highway #15.

Motion by Mr. Doug Sorenson, seconded by Mr. Arlyn Stroble that the District begin condemnation proceedings or eminent domain proceedings with the Burlington Northern/Santa Fe Railroad concerning the installation of the bridges and/or bridge on the Snake River Floodway. Motion carried.

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It was reported that the report for Judicial Ditch #75 is expected to be completed prior to the next board meeting.

Motion by Mr. Jerome Potucek, seconded by Mr. Jim Johnson that the following changes be made to the Middle-Snake-Tamarac Rivers Watershed District Advisory Committee:

That the following persons be removed: Calvin Harstad, Miles Gulbranson, Leo Sinn, Harold Lambert, Selmer Sorter, and Henry Vasek; and that the following persons be added to the Advisory Committee: Dacien Bienek, LeRoy Vonasek, Brent Boen, Larry Laudal, Kenneth Borowicz, Mayor of Stephen, Dale Nelson, Mayor of Karlstad, and Vance Lefrooth, Mayor of Strandquist, Minnesota.

The meeting of the Advisory Committee was scheduled to begin at 1:30 p.m. November 17, 2003 with the Board meeting to be held at 3:30 p.m., November 17, 2003.

A tour to view projects of the District was set to begin at the District office at 8:00 a.m., October 30, 2003.

Motion by Mr. Doug Sorenson, seconded by Mr. Arlyn Stroble that the District have an audit of the financial records of the District for the year 2002. Motion carried.

Blake Sobolik left the meeting at approximately 11:25 p.m.

A discussion was held concerning the lands acquired by the District, and not being currently used, as part of a project. Mr. Adrian was directed to have our Attorney review the options for the sale of these properties.

The meeting was adjourned at approximately 11:35 p.m.

Ronald Adrian
Acting Secretary

Doug Sorenson
Secretary