

APPROVED (December 19, 2005)

05-11.min

**REGULAR MEETING OF THE BOARD OF MANAGERS OF THE
MIDDLE- SNAKE-TAMARAC RIVERS WATERSHED DISTRICT
HELD AT 453 NORTH MCKINLEY STREET, WARREN, MN
3:30 P.M. NOVEMBER 21, 2005**

The meeting was called to order by President Doug Sorenson. Managers Doug Sorenson, Tracy Anderson, Arlyn Stroble, Ben Kleinwachter, John W Nelson, Alvin Nybladh, and David Bakke were present. Attorney Jeff Hane, Nick Drees, Kelly Nelson, Connie Kalinowski, Bethany Bolles, and Steve Nelson were also present.

Motion by Mr. Arlyn Stroble, seconded by Mr. Tracy Anderson, that Connie Kalinowski be appointed the recording secretary for purposes of keeping the minutes of the meeting. Motion unanimously carried.

Motion by Mr. Ben Kleinwachter, seconded by Mr. Tracy Anderson to approve the agenda as amended with the following additions: Add the Waffle Plan presentation to Guests and Insurance/Employee Compensation to Other. Motion unanimously carried.

Motion by Mr. Tracy Anderson, seconded by Mr. John W Nelson to approve the minutes of the regular meeting held on October 17, 2005, as corrected. Motion unanimously carried.

Motion by Mr. Ben Kleinwachter, seconded by Mr. David Bakke to approve the minutes of the special meeting held November 2, 2005, as presented. Motion unanimously carried.

Motion by Mr. Arlyn Stroble, seconded by Mr. Alvin Nybladh to approve the Treasurer's report, subject to audit. Motion unanimously carried.

Ron Osowski joined the meeting at approximately 3:55 p.m.

Curtis Carlson joined the meeting at approximately 4:00 p.m.

Motion by Mr. David Bakke, seconded by Mr. Tracy Anderson, that the bills be paid including the following: from the Administrative Funds, that payroll checks numbered 4260 through 4274 inclusive for a total of \$13,780.05; that checks numbered 12846 through 12851 inclusive for a total of \$8,444.88; that check numbered 12845, the bank service charges and checks numbered 12852 through 12871 inclusive for a total of \$15,087.52 be paid;. From the Administrative Project Funds that checks numbered 1122 through 1143 inclusive for a total of \$493,857.23 be paid; from the Administrative RRWMB Fund check numbered 103 for a total of \$9,447.09; and from the Ditch Funds that checks numbered 2104 through 2113 inclusive for a total of \$24,695.97 be paid. Motion unanimously carried.

Ronald J Adrian, of Houston Engineering, joined the meeting at approximately 4:05 p.m.

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Mr. Doug Sorenson presented Ronald J Adrian a plaque in appreciation of his 32 years of dedicated service as the Engineer of the Middle Snake Tamarac Rivers Watershed District.

The Board discussed hosting an open house in honor of Ronald J Adrian.

James Bergman joined the meeting at approximately 4:13 p.m.

The Board acted on the following permits:

Permit (05-079) of Eugene Larson to build a dike around the east half of section 11 of Viking Township, was tabled pending additional information, and will be addressed at the next regular meeting;

Permit (05-080) of Bradley Johnson to install a 30" culvert with a trap in the NE4 of section 16 of Farley Township into Judicial Ditch # 17 was denied. The policy of the District is that they do not approve permits after the works have already been done.

Permit (05-081) of Gary Hoper to remove and install culverts in section 34 and 35 of Augsburg Township was tabled. Nick Drees was directed to contact the applicant and Houston Engineering is to review and make culvert recommendations.

Permit (05-085) of Kenneth Price to replace the 30" culvert, through Marshall County Road #109, with a larger culvert, in the SW4 of section 10 of Tamarac Township, was denied.

Permit (05-083) of J Myron Larson to clean MN Trunk Hwy #220 road ditch and add an additional culvert through the existing crossing in the SW4 of section 10 of Eagle Point Township, was withdrawn at the applicants' request.

Motion by Mr. Alvin Nybladh, seconded by Mr. John Nelson that following permits be issued:

1. Permit (05-084) be issued to Steve Nelson to install an 18" culvert through the township road into Watershed Ditch #6, in the SE4 of section 15 of Northland Township, provided there is no other culvert through the township road in the SE4 of section 15 of Northland Township, and if a culvert already exists the applicant should get permission from the adjacent landowner to drain into it.
2. Permit (05-082) be issued to David Nelson to move the crossing and replace the 24" culvert with a 36" culvert in the NW4 of section 35 of Bloomer Township.

Motion unanimously carried.

Nick Drees reported that Roger Hille of the Minnesota Department of Transportation would like to schedule a meeting to discuss the process of speeding up requests to clean sediment from road ditches. No action was taken.

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Steve Nelson and James Bergman presented an Army Corps of Engineers permit and inquired what further information is needed in regards to the Higdem Community Ditch request.

They were informed that this was addressed at the last regular meeting of the Board, and that it is the position of the Board that they will act on a new permit once all the supporting documents are received.

Steve Nelson and James Bergman left the meeting at approximately 5:09 p.m.

Bethany Bolles of the University of North Dakota Energy and Environmental Research Center (EERC) gave a presentation on the Waffle plan.

Bethany Bolles left the meeting at approximately 5:30 p.m.

Ron Osowski discussed scheduling an additional Advisory Committee Meeting. It was decided by the Board to schedule, at a date to be determined, another meeting of the Advisory Committee. Ron Osowski also discussed the proposed Red River Watershed Management Board web site.

A discussion was held on the costs and maintenance associated with the development and implementation of a District web site.

Ron Osowski left the meeting at approximately 6:10 p.m.

Correspondence was reviewed from the Minnesota Board of Water and Soil Resources concerning a Beaver Damage Control Grant Application. Nick Drees informed the Board he is in the process of obtaining more information.

Motion by Mr. Tracy Anderson, seconded by Mr. Arlyn Stroble that Mr. Ben Kleinwachter and Mr. David Bakke be appointed the District's delegates to the Minnesota Association of Watershed Districts Annual meeting. Motion carried.

Correspondence was distributed from the Red River Basin Land and Water Conference scheduled for January 11-13, 2006 at Winnipeg, Manitoba; from the Great Lakes Gas Transmission Company on a Safety Training presentation to be held on November 28, 2005 at Hallock, Minnesota; from Attorney Jeff Hane to Eric Bartsch and from Eldon Elseth to Jeff Hane.

Data practice requests were distributed and reviewed.

Nick Drees reported that Phase 2 of the PL-566 project is functional for the spring 2006 runoff; the prevailing wage issue with the contractor has been resolved; the construction on Phase 3B has ended for the 2005 construction season; and that the diversion floodway is functional.

A discussion was held concerning raising the township road by the bin site in the E2 of section 21 of Comstock Township.

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Nick Drees reported that two additional ring dikes have been surveyed, and that the District has not received payment from some property owners previously billed for additional costs associated with the construction of their ring dikes.

Jeff Hane was directed to forward letters to the property owners who owe funds to the District, for the construction of their farmstead ring dike.

Nick Drees reported that some minor seeding and road work remains on the Completion of the Angus Oslo #4 Impoundment.

Nick Drees reported that sediment has been removed for approximately 1 ¼ miles of Branch B of Judicial Ditch #15; that approximately 1000' along Judicial Ditch #25-1 has been cleaned and that the crossing that was repaired this summer was improved; that approximately 3000' of Judicial Ditch #14 Branch D has been cleaned; that the refinancing of the bonds on Watershed Ditch #5 and Watershed Ditch #6 is scheduled for January 1, 2006; that the resloping and the set back levees of State Ditch #3, in section 5 and 4 of Bloomer Township is in progress; that the petition for the repair of County Ditch #175 has been sent to the petitioner; and that the Board of Soil and Water Resources is conducting a survey in regards to buffer strips.

Nick Drees reported that the Red River Watershed Management Board met on November 15, 2005 at the Red Lake Watershed District in Thief River Falls.

The 2004 Audit and the 2004 Annual Report was distributed for review.

Nick Drees was to contact Mark Hatton, Auditor, to review the Audit with the Board at the December 2005 board meeting.

It was reported that the notice of properties owned by the District for lease has been published, and that the land lease opening is scheduled for December 19, 2005, at 3:30 p.m., at the District office.

Nick Drees and Ronald J Adrian reported that some errors were discovered on the ditch levies adopted by the Board at the September meeting.

Motion by Mr. Tracy Anderson, seconded by Mr. John W Nelson to amend the following ditch levies in Marshall and Polk County:

Marshall County

Ditch System	Previous Levy	Corrected Levy	Total Levy 2006
WD #4	2.00%	0	0
WD #7 Imp	8.96%	2.00%	1,520

Polk County

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Ditch System	Previous Levy	Corrected Levy	Total Levy 2006
WD #4	2.00%	0	0
WD #7 Imp	8.96%	2.00%	1,080
JD #25-1	19.20%	0	0
JD #68	3.32%	2.00%	4,860

Motion unanimously carried.

A discussion was held concerning employee insurance and compensation, with the District to review employee insurance plans at the next regular meeting.

Next on the agenda was the legal status of the Agassiz Valley Water Management Project and its current pending appeals. The Board wanted to discuss legal theories and strategies.

Motion by Mr. Ben Kleinwachter, seconded by Mr. Arlyn Stroble to close the meeting. Motion unanimously carried.

The meeting was closed at approximately 7:40 p.m.

Motion by Mr. Alvin Nybladh, seconded by Mr. David Bakke to reopen the meeting. Motion unanimously carried.

The meeting was reopened at approximately 8:26 p.m.

The calendar of upcoming regular board meetings was discussed. It was decided to move the January regular meeting date of January 16, 2006 to January 23, 2006, due to the Martin Luther Jr. holiday.

The next regular meeting of the Middle Snake Tamarac Rivers Watershed District is scheduled for December 19, 2005, at 3:30 p.m.

Motion by Mr. Tracy Anderson, seconded by Mr. John W Nelson to adjourn the meeting. Motion unanimously carried.

The meeting was adjourned at approximately 8:47 p.m.

Connie Kalinowski
Recording Secretary

Ben Kleinwachter
Secretary